

BYLAWS OF THE INDIAN BOARD OF EDUCATION

**ARTICLE I NAME**

Section I. The name of the organization shall be the “INDIAN BOARD OF EDUCATION FOR THE PIERRE INDIAN LEARNING CENTER”

**ARTICLE II PURPOSE**

Section I. The Board shall set policy and procedures for the Pierre Indian Learning Center.

Section II. The Board is the governing body for the Pierre Indian Learning Center to include the Great Plains Region (in North Dakota, South Dakota and Nebraska) and the School. The purpose of the Board is to provide regular communication, network and be a liaison between the school and tribal communities.

Section III. The Board shall select the Superintendent and approve the selection of all Department Directors.

Section IV. The Board through the Administration shall cooperate and coordinate according to our Policies, Procedures and applicable laws with local, state, tribal and federal agencies.

Section V. Each Board member shall assist School Administration to encourage their tribal communities, and parents or guardians to visit the school campus.

Section VI. All matters of the School shall be handled in accordance with policies set by the Indian Board of Education and applicable state, tribal and federal requirements.

**ARTICLE III MEMBERSHIP**

Section I. The membership of the corporation shall consist of one (1) person elected or appointed from each of the following tribes in the Great Plains Region:

- |                              |                                  |
|------------------------------|----------------------------------|
| Cheyenne River Sioux Tribe   | Santee Sioux Tribe of Nebraska   |
| Crow Creek Sioux Tribe       | Sisseton-Wahpeton Oyate          |
| Spirit Lake Sioux Tribe      | Standing Rock Sioux Tribe        |
| Flandreau Santee Sioux Tribe | Mandan, Hidatsa and Arikara      |
| Lower Brule Sioux Tribe      | Turtle Mountain Band of Chippewa |
| Oglala Lakota Nation         | Winnebago Tribe of Nebraska      |
| Omaha Nation of Nebraska     | Yankton Sioux Tribe              |
| Rosebud Sioux Tribe          |                                  |

- Section II. Terms of Membership: Members of the Board are appointed by their Tribal Authority.
- Section III. Alternates: If an appointed Board member cannot attend a meeting, a designated alternate attending a PILC Board meeting will be recognized for official voting rights and stipend when the alternate produces documentation from the Tribe from which the alternate is serving.
- Section IV. Vacancies. Superintendent/Designee will provide notification of a vacancy to the affected tribe.
- Section V. Committees. There shall be no permanent committees. The Chair will appoint from the membership to serve on special committees at his/her discretion and to call in other consultants.
- Section VI. Board Expense. Each Board member will be allowed travel expenses, per diem and stipend. Amounts will be determined annually when the budget is prepared. All Board members shall be paid according to their attendance – half day or full day.
- Section VII. The Superintendent/Designee shall notify all Board members by telephone, email or letter of scheduled meetings in adequate time for the members to attend.

#### **ARTICLE IV            OFFICERS AND ELECTIONS**

- Section I. The officers of the Indian Board of Education shall consist of:  
 Chair  
 Vice Chair  
 Secretary/Treasurer  
 Recording Secretary (non voting)
- Section II. Duties of the officers:
- Chair. It shall be the duty of the Chair to preside over all meetings of the Board and to sign official letters and documents.
- Vice Chair. It shall be the duty of the Vice Chair to perform all duties in the absence of the Chair.
- Secretary/Treasurer. Shall insure there are minutes are provided to the Board Members in a timely basis and shall coordinate with the Business Office on Financial Matters.
- Recording Secretary. It shall be the duty of the Recording Secretary to be responsible for accurate and timely minutes of the proceedings of the Board meeting and to write such correspondence as requested by the Board. The Administration shall also forward minutes to each Board member one week after the last Board meeting.

- Section III. Election of Officers. Election of officers shall be held biannually at the September meeting, and officers shall assume office at the December meeting.
- Section IV. Vacancies in Office. Vacancies in Office shall be filled by election of the Indian Board of Education.
- Section V. Legal Power and Duties. The Indian Board of Education is a corporate body. Individual members of the Board, as such, have no greater authority than any other Board member.
- Section IV. Role of Superintendent. The Superintendent of the School shall administer and operate the School according to Board policy and shall be in attendance at all Board Meetings.

## **ARTICLE V            MEETINGS**

- Section I. Regular Meetings. There shall be four (4) regular meetings per year with the dates, time and place set by a vote of the Board.
- Section II. Special Meetings. Special meetings may be called by the Board, the Chair, or any four (4) Board members.
- Section III. Reorganizational Meeting. All the signatories are approved, review of financial procedures to include, but not limited to depositories, substitute rates, training rates, food service, check signers, per diem and mileage rates, calendar, chain of authority, etc.
- Section IV. Quorum. A quorum is a simple majority of tribally appointed members of the currently participating tribes. Emergency Meetings can be convened via teleconferencing or other digital means.
- Section V. Order. All meetings of the Board shall be guided by Robert's Rules of Order, and the Board Articles of Incorporation and Bylaws.
- Section VI. Business/Agenda. The order of business shall be as follows:
- A. Call to order
  - B. Prayer
  - C. Roll Call
  - D. Approval of Agenda
  - E. Reading and approval of previous minutes
  - F. Approval of financial report and budget
  - G. Old Business
  - H. New Business
  - I. Report of Special Committees and groups
  - J. Approval of programs presented
  - K. Executive Session (if required)
  - L. Adjournment

Section VII. In the event any Board member misses two (2) meetings of the Board without legitimate excuse, such as sickness, death in family, or inclement weather, the Superintendent will notify the Chairman of the affected Tribe.

**ARTICLE VI            AMENDMENTS**

Section I. Any proposed amendment or change in the Bylaws shall be in writing to each Board member and the Superintendent at least thirty (30) days prior to Board action. Adoption by a two-thirds (2/3) vote of members present at a regular meeting of the Board shall constitute an approval.

**“OATH OF MEMBERSHIP”**

We, the members of the Indian Board of Education for the Pierre Indian Learning Center shall uphold the Constitution, Bylaws and Policies of this organization and conduct ourselves in a manner which will not discredit the Pierre Indian Learning Center Board of Education and the Pierre Indian Learning Center.

AMENDED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

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Chair  
Indian Board of Education  
for the Pierre Indian Learning Center